**Key Achievements Form**

**Name:**

**Title of Post: Head of Research and Policy**

Having read the competencies and thought about the demands of the role, for each of the areas below, please briefly *(max 250 words for each)* highlight specific achievements, contributions, or expertise you have developed during your career to date which clearly demonstrate your suitability to meet the challenges of the role.

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| --- |
| **Leadership** |
|  |
| **Critical Analysis and Decision Making** |
|  |
| **Managing and Delivering Results** |
|  |
| **Building Relationships and Communication** |
| **Specialist knowledge and expertise** |
|  |

Your complete application should be sent to careers@injuries.ie on or before 12noon (GMT) on Monday, 29th September 2025 as a single attachment. This submission must include the following:

* A short cover letter or personal statement (not to exceed two pages) outlining your suitability for the position.
* Your comprehensive CV, including an organizational chart as per Appendix 2 of the CV Guidance Note.
* This completed **Key Achievements Form**.

The Selection Panel requires all materials to be submitted together as one document.